

SUMMARY BY OFFICE

DEPARTMENT	HEAD OF DEPARTMENT/OFFICE	TOTAL COST
Office of the Mayor	HON. MARTIN RAUL S. SISON II	44,681,469.52
Office of the Vice-Mayor, SB Members & SB Secretary	HON. RAYES P. FRIAS	62,855.05
Office of the Municipal Treasurer	DR. LOIDA M. CANCINO	112,797.75
Office of the Municipal Assessor	MERLE C. MORENO	50,950.25
Office of the Municipal Accountant	ARLON C. TAMONDONG	30,342.10
Office of the Municipal Civil Registrar	WILMA V. CALUGAY	35,665.75
Office of the Municipal Budget Officer	MARIA ANGELICA DG. FERRER	30,988.65
Office of the Municipal Planning & Development Coordinator	ENGR. RUBEN A. BAYSIC	37,612.20
Office of the Chief Administrative Officer	BENIGNA A. RAMOS	28,939.05
Office of the Municipal Engineer	ENGR. NORBERTO C. CANCINO	22,784.70
Office of the Municipal Agriculturist	DR. MANUEL C. VALLO	6,541.10
Office of the Municipal Social Welfare & Development	MERCEDES R. BIGAY	39,980.90
Office of the Municipal Health Office	DR. CATHERINE B. LICUANAN	714,683.65
Operation of Market & Slaughterhouse	DR. LOIDA M. CANCINO	151,444.95
TOTAL		46,007,055.62

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____ Planned Amount _____ Page 1 of 5 pages
 Department/ Office: OFFICE OF THE MAYOR Regular _____ Contingency _____ Total _____ Date Submitted: _____

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Epson L210 Printer	10,998.00	1	Unit	10,998.00	1	10,998.00	-	-	-	-	-	-
2	UPS	6,998.00	1	Unit	6,998.00	1	6,998.00	-	-	-	-	-	-
3	Epson ink CMYK	320.00	4	Boxes	1,280.00	2	640.00	2	640.00	-	-	-	-
4	Xerox Machine	120,000.00	1	Unit	120,000.00	1	120,000.00	-	-	-	-	-	-
5	Toner	9,500.00	4	Pcs	38,000.00	1	9,500.00	1	9,500.00	1	9,500.00	1	9,500.00
6	USB 32G	1,398.00	4	Pcs	5,592.00	4	5,592.00	-	-	-	-	-	-
7	External hardrive 1TB	7,500.00	2	Pcs	15,000.00	1	7,500.00	1	7,500.00	-	-	-	-
8	Air freshener (Glade)	189.95	20	Pcs	3,799.00	5	949.75	5	949.75	5	949.75	5	949.75
9	Brown Envelope (Big)	2.30	500	Pcs	1,150.00	125	287.50	125	287.50	125	287.50	125	287.50
10	Brown Envelope (Small)	2.00	200	Pcs	400.00	50	100.00	50	100.00	50	100.00	50	100.00
11	Pilot Pentel Pen	73.50	30	Pcs	2,205.00	5	367.50	5	367.50	10	735.00	10	735.00
12	Record Book 500 Pages	81.95	20	Pcs	1,639.00	5	409.75	5	409.75	5	409.75	5	409.75
13	Record Book 300 Pages	64.95	20	Pcs	1,299.00	5	324.75	5	324.75	5	324.75	5	324.75
14	Folder Long	4.95	1000	Pcs	4,950.00	250	1,237.50	250	1,237.50	250	1,237.50	250	1,237.50
15	Folder Short	4.50	500	Pcs	2,250.00	125	562.50	125	562.50	125	562.50	125	562.50
16	Mailing Envelope (Big)	1.50	1000	Pcs	1,500.00	250	375.00	250	375.00	250	375.00	250	375.00
17	Mailing Envelope (Small)	1.25	1000	Pcs	1,250.00	250	312.50	250	312.50	250	312.50	250	312.50
18	Coupon Bond (Long)	238.00	70	Ream	16,660.00	10	2,380.00	20	4,760.00	20	4,760.00	20	4,760.00
19	Coupon Bond (Short)	228.00	50	Ream	11,400.00	10	2,280.00	10	2,280.00	10	2,280.00	20	4,560.00
20	Cleanex Tissue Paper	98.00	20	Boxes	1,960.00	5	490.00	5	490.00	5	490.00	5	490.00
21	Elmers Glue	53.95	6	Pcs	323.70	2	107.90	-	-	2	107.90	2	107.90
22	Paper Fastener	37.95	10	Boxes	379.50	2	75.90	2	75.90	2	75.90	4	151.80
23	Glass Cleaner	189.95	30	Pcs	5,698.50	15	2,849.25	-	-	15	2,849.25	-	-
24	Furniture Cleaner	348.00	10	Pcs	3,480.00	5	1,740.00	5	1,740.00	-	-	-	-
25	Paper Clip (Big)	25.50	20	Boxes	510.00	5	127.50	5	127.50	5	127.50	5	127.50
Sub-Total					258,721.70		176,205.30		32,040.15		25,484.80		24,991.45

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

Martin Raul S. Sison
HON. MARTIN RAUL S. SISON, II
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____	Planned Amount	Page <u>2</u> of <u>5</u> pages
Department/ Office: OFFICE OF THE MAYOR	Regular Contingency Total	Date Submitted: _____

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Paper Clip (Small)	10.50	10	Boxes	105.00	2	21.00	3	31.50	3	31.50	2	21.00
27	Panda Ball Pen (Black)	148.75	25	Boxes	3,718.75	5	743.75	5	742.75	10	1,487.50	5	743.75
28	Panda Ball Pen (Blue)	148.75	10	Boxes	1,487.50	3	446.25	3	446.25	2	297.50	2	297.50
29	Isoprophyl Alcohol 70%	109.95	40	Botls	4,398.00	5	549.75	10	1,099.50	10	1,099.50	15	1,649.25
30	Stapler Wire #35	34.95	30	Boxes	1,048.50	5	174.75	5	174.75	10	349.50	10	349.50
31	Stapler Size 10	250.00	4	Pcs	1,000.00	4	1,000.00	-	-	-	-	-	-
32	Correction Tape	74.95	30	Pcs	2,248.50	5	374.75	5	374.75	10	749.50	10	749.50
33	Pencil Mongol #2	85.00	20	Boxes	1,700.00	5	425.00	5	425.00	5	425.00	5	425.00
34	Scotch Tape	21.95	20	Rolls	439.00	5	109.75	5	109.75	5	109.75	5	109.75
35	Special Paper	55.75	40	Ream	2,230.00	15	836.25	15	836.25	10	557.50	-	-
36	Calculator	538.00	3	Pcs	1,614.00	3	1,614.00	-	-	-	-	-	-
37	Muriatic acid 1Liter	88.00	30	Botls	2,640.00	25	2,200.00	5	440.00	-	-	-	-
38	Albatros	32.50	40	Pcs	1,300.00	30	975.00	10	325.00	-	-	-	-
39	detergent Powder	72.00	10	kls.	720.00	10	720.00	-	-	-	-	-	-
40	Liquid Floor wax	299.50	25	Botls	7,487.50	20	5,990.00	5	1,497.50	-	-	-	-
41	Tissue Paper	29.95	30	Rolls	898.50	10	299.50	10	299.50	10	299.50	-	-
42	Toilet Cleaner	398.00	20	Botls	7,960.00	10	3,980.00	5	1,990.00	5	1,990.00	-	-
43	Sign Pen (My Gel)	29.95	180	Pcs	5,391.00	45	1,347.75	45	1,347.75	45	1,347.75	45	1,347.75
44	A4 Coupon Bond	228.00	3	Ream	684.00	3	684.00	-	-	-	-	-	-
45	Steel Cabinet	9,000.00	1	Unit	9,000.00	1	9,000.00	-	-	-	-	-	-
46	Tray	480.00	3	Pcs	1,440.00	3	1,440.00	-	-	-	-	-	-
47	Walis tambo	120.00	4	Pcs	480.00	4	480.00	-	-	-	-	-	-
48	Floor max	250.00	5	Pcs	1,250.00	5	1,250.00	-	-	-	-	-	-
49	Blower	1,500.00	1	Pcs	1,500.00	1	1,500.00	-	-	-	-	-	-
50	Percesion Tools		2	Pcs		2		-	-	-	-	-	-
51	Paper Cutter		1	Pcs		1		-	-	-	-	-	-
Sub-Total					60,740.25		36,161.50		10,140.25		8,744.50		5,693.00
TOTAL					319,461.95		212,366.80		42,180.40		34,229.30		30,684.45

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

Martin Raul S. Sison
HON. MARTIN RAUL S. SISON, II
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____				Planned Amount			Page <u>3</u> of <u>5</u> pages						
Department/ Office: OFFICE OF THE MAYOR				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Construction of Evacuation Facility/Multi-Purpose Gymnasium @ Brgy. Sawat, Urbiztondo, Pang.			2,873,370.54		2,873,370.54							
2	Concrete Paving of FMR at Sitio Valdez, Dalanguiring, Urbiz., Pang.			1,169,906.17		1,169,906.17							
3	Concrete Paving of FMR at Salavante-Sawat Roadline, Urbiz., Pang.			1,455,438.96		1,455,438.96							
4	FMR-BUB (Dalanguiring Sitio Bonol)			3,194,177.77		3,194,177.77							
5	FMR-BUB (Baug)			3,467,346.20		3,467,346.20							
6	FMR-BUB (Poblacion, Forest Road)			998,051.85		998,051.85							
7	FMR-BUB (Galarin, Sitio Aplaya)			2,420,961.76		2,420,961.76							
8	FMR-BUB (Sitio Nambukor)			2,908,627.46		2,908,627.46							
9	Pocurement of Waste Bin			516,432.00		516,432.00							
10	Concrete Paving of FMR at Sitio Bonol North, Dalanguiring, Urbiz., Pang.			2,512,935.13		2,512,935.13							
11	Concrete Paving of FMR at Sito Isla (caoile Road) Sawat Urbiz., Pang.			1,509,973.98		1,509,973.98							
12	Const. Of Multi-Purpose Drying Pavement (Solar Dryer) @ Brgy. Poblacion, Malibong, Malayo, Angatel & Salavante			2,079,000.00		2,079,000.00							
13	Procurement Irrigation Pumps			949,988.00		949,988.00							
14	Concrete Paving of FMR at Brgy. Malibong, Urbiz., Pang.			998,311.03		998,311.03							
15	Stockpiling of Relief Goods			200,000.00				200,000.00					
16	Core Shelter Program			3,608,162.12				3,608,162.12					
17	Tube Well (Shallow Tube Well) 21 Units			950,000.00				950,000.00					
18	Livelihood (Kabuhayan Program)			531,000.00				531,000.00					
Sub-Total				32,343,682.97		27,054,520.85		5,289,162.12					

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

martin raul s. sison
HON. MARTIN RAUL S. SISON, II
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>5</u> of <u>5</u> pages				
Department/ Office: OFFICE OF THE BIDS AND AWARDS COMMITTEE (BAC)					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Folder long	4.95	200	PCS	990.00	50	247.50	50	247.50	50	247.50	50	247.50
2	Envelop long	2.30	200	PCS	460.00	50	115.00	50	115.00	50	115.00	50	115.00
3	Ball Pen Panda (Black)	5.95	2	BOXES	297.50	1	148.75	-	-	1	148.75	-	-
4	Sign pen (My gel) black	29.95	3	BOXES	1,078.20	1	359.40	1	359.40	1	359.40	-	-
5	Coupon Bond Long - subs. 20	238.00	30	REAMS	7,140.00	15	3,570.00	-	-	15	3,570.00	-	-
6	Coupon Bond Short - subs. 20	228.00	20	REAMS	4,560.00	10	2,280.00	-	-	10	2,280.00	-	-
7	Coupon Bond A4 - subs. 20	228.00	20	REAMS	4,560.00	10	2,280.00	-	-	10	2,280.00	-	-
8	Pencil	6.95	48	PCS	333.60	24	166.80	-	-	24	166.80	-	-
9	Paper Clip (50mm)	25.50	2	BOXES	51.00	2	51.00	-	-	-	-	-	-
10	Paper Fasteners	37.95	5	BOXES	189.75	5	189.75	-	-	-	-	-	-
11	File Rack (Heavy Duty)	580.75	5	UNITS	2,903.75	5	2,903.75	-	-	-	-	-	-
12	Battery AA	51.95	1	DOZEN	623.40	1	623.40	-	-	-	-	-	-
13	Battery AAA	56.75	1	DOZEN	681.00	1	681.00	-	-	-	-	-	-
14	Ink (Universal)	320.00	5	SETS	6,400.00	5	6,400.00	-	-	-	-	-	-
15	Sticker Paper (Glossy) Long	69.95	40	PACKS	2,798.00	10	699.50	10	699.50	10	699.50	10	699.50
16	USB 32GB	1,398.00	2	PCS	2,796.00	2	2,796.00	-	-	-	-	-	-
17	Expanded Folder Long (Brown)	17.50	100	PCS	1,750.00	25	437.50	25	437.50	25	437.50	25	437.50
18	Ink Cartridge # 810 Black	998.00	3	PCS	2,994.00	3	2,994.00	-	-	-	-	-	-
19	Ink Cartridge # 810 Tri-color	1,098.00	3	PCS	3,294.00	3	3,294.00	-	-	-	-	-	-
20	Epson L210 Printer	10,998.00	1	UNIT	10,998.00	1	10,998.00						
Total					54,898.20		41,235.35		1,858.90		10,304.45		1,499.50

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

Martin Raul S. Sison
HON. MARTIN RAUL S. SISON, II
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page ___1___ of ___2___ pages

Department/ Office: OFFICE OF THE VICE-MAYOR, SANGGUNIANG BAYAN & SB SECRETARY

Regular

Contingency

Total

Date Submitted: _____

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Sign Pen	29.95	PCS	30	898.50	30	898.50						
2	Mail Envelope (long)	14.95	BOXES	3	44.85	3	44.85						
3	Mail Envelope (short)	12.50	BOX	1	12.50	1	12.50						
4	Stapler (big)	348.00	UNIT	2	696.00	2	696.00						
5	Stapler Wire (No.35)	34.95	BOXES	2	69.90	2	69.90						
6	Pencil (Mongol)	6.95	BOXES	4	27.80	4	27.80						
7	Cassette Tape (90)	450.00	BOXES	40	18,000.00	40	18,000.00						
8	Executive Microphone (Wireless)	1,200.00	PCS	2	2,400.00	2	2,400.00						
9	Liquid Paper (paper mate)	37.95	PCS	5	189.75	5	189.75						
10	Alcohol (big)	109.95	PCS	6	659.70	6	659.70						
11	Kleenex Tissue	121.00	BOXES	12	1,452.00	12	1,452.00						
12	Muriatic Acid	88.00	BOTTLES	5	440.00	5	440.00						
13	Albatross	32.50	PCS	6	195.00	6	195.00						
14	Bathroom Tissue	30.00	PCS	24	720.00	24	720.00						
15	Surf Powder	15.00	PCS	10	150.00	10	150.00						
16	Bond paper (long)	238.00	REAMS	6	1,428.00	6	1,428.00						
17	Bond paper (short)	228.00	REAMS	6	1,368.00	6	1,368.00						
18	Printer Ribbon LX-310	158.00	PCS	12	1,896.00	12	1,896.00						
19	Folder (Long)	4.95	PCS	50	247.50	50	247.50						
20	Folder (Short)	4.50	PCS	20	90.00	20	90.00						
21	Carbon Paper (long)	260.00	REAMS	3	780.00	3	780.00						
22	Carbon Paper (short)	250.00	REAM	1	250.00	1	250.00						
23	Onion skin (long)	178.00	REAMS	6	1,068.00	6	1,068.00						
24	Paper Fastener	37.95	BOXES	2	75.90	2	75.90						
Sub-Total					33,159.40		33,159.40						

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


HON. RAYES P. FRIAS
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 2 of 2 pages

Department/ Office: OFFICE OF THE VICE-MAYOR, SANGGUNIANG BAYAN & SB SECRETARY

Regular

Contingency

Total

Date Submitted: _____

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
25	Paper clip (big)	25.50	BOXES	1	25.50	1	25.50						
26	Paper clip (small)	10.50	BOXES	1	10.50	1	10.50						
27	Brown envelope (big)	2.30	PCS	30	69.00	30	69.00						
28	Ballpen black	5.95	PCS	30	178.50	30	178.50						
29	Ballpen blue	5.95	PCS	30	178.50	30	178.50						
30	Scotch tape	79.95	PCS	2	159.90	2	159.90						
31	Tide bar	35.00	BARS	6	210.00	6	210.00						
32	Dishwashing Liquid	99.95	BOTTLES	3	299.85	3	299.85						
33	Scissor (Big)	69.95	PCS	2	139.90	2	139.90						
34	Air Pot (5 Liters)	2,500.00	PC	1	2,500.00	1	2,500.00						
35	Battery Double A	51.95	PCS	30	1,558.50	30	1,558.50						
36	Battery Triple A	56.95	PCS	10	569.50	10	569.50						
37	Doormat	75.00	PCS	6	450.00	6	450.00						
38	Map with Handle	250.00	PCS	2	500.00	2	500.00						
39	Walis Tambo	150.00	PCS	5	750.00	5	750.00						
40	Walis Tingting	25.00	PCS	4	100.00	4	100.00						
41	Computer Printer (Epson LX-310)	10,998.00	UNIT	1	10,998.00	1	10,998.00						
42	Computer Printer (Epson L210)	10,998.00	UNIT	1	10,998.00	1	10,998.00						
Sub-Total					29,695.65		29,695.65		-		-		-
TOTAL					62,855.05		62,855.05		0.00		0.00		0.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


HON. RAYES P. FRIAS
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____					Planned Amount			Page ___1___ of ___2___ pages					
					Regular		Contingency	Total	Date Submitted:				
Department/ Office: <u>OFFICE OF THE MUNICIPAL TREASURER</u>					DISTRIBUTION								
Item No.	Description	Unit Cost	Quantity		Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Long	238.00	25	Ream	5,950.00	10	2,380.00	5	1,190.00	5	1,190.00	5	1,190.00
2	Bond Paper Short	228.00	20	Ream	4,560.00	5	1,140.00	5	1,140.00	5	1,140.00	5	1,140.00
3	Folder Long	4.95	200	Pcs	990.00	50	247.50	50	247.50	50	247.50	50	247.50
4	Folder Short	4.50	150	Pcs	675.00	50	225.00	25	225.00	50	225.00	-	-
5	Brown Envelope Long	2.30	200	Pcs	460.00	50	115.00	50	115.00	50	115.00	50	115.00
6	Brown Envelope Short	2.00	100	Pcs	200.00	25	50.00	25	50.00	25	50.00	25	50.00
7	Business Envelope Long	1.50	100	Pcs	150.00	25	37.50	25	37.50	25	37.50	25	37.50
8	Calculator	598.00	3	Pcs	1,794.00	3	1,794.00	-	-	-	-	-	-
9	Stapler w/ Remover	348.00	5	Pcs	1,740.00	5	1,740.00	-	-	-	-	-	-
10	Stapler wire #35	34.95	100	Pcs	3,495.00	50	1,747.50	30	1,048.50	20	699.00	-	-
11	Ballpen Black HBW	148.75	10	Box	17,850.00	3	5,355.00	3	5,355.00	2	3,570.00	2	3,570.00
12	Ballpen Blue HBW	148.75	5	Box	8,925.00	2	3,570.00	1	1,785.00	1	1,785.00	1	1,785.00
13	Carbon Paper (Perma Film) long	278.00	4	Boxes	1,112.00	1	278.00	1	278.00	1	278.00	1	278.00
14	Correction Tape	74.95	20	Pcs	1,499.00	5	374.75	5	374.75	5	374.75	5	374.75
15	Yellow Paper	21.95	20	Pad	439.00	5	109.75	5	109.75	5	109.75	5	109.75
16	Notebook	12.00	10	Pcs	120.00	10	120.00	-	-	-	-	-	-
17	Alcohol	109.95	10	Bottls	1,099.50	5	549.75	-	-	5	549.75	-	-
18	Memo Cube Pad	69.95	20	Pcs	1,399.00	20	1,399.00	-	-	-	-	-	-
19	Paper fastener	37.95	20	Boxes	303.60	20	303.60	-	-	-	-	-	-
20	Pencil Mongol #2	6.95	10	Boxes	834.00	4	333.60	2	166.80	2	166.80	2	166.80
21	Stamp Pad	179.95	5	Pcs	899.75	5	899.75	-	-	-	-	-	-
22	Epson Continuous Ink (Black) - 100ml./Bot	320.00	12	Bottls	3,840.00	4	1,280.00	4	1,280.00	2	640.00	2	640.00
23	Epson Continuous Ink (Cyan) - 100ml./Bott	320.00	6	Bottls	1,920.00	2	640.00	2	640.00	1	320.00	1	320.00
24	Epson Continuous Ink (Yellow) - 100ml./Bc	320.00	6	Bottls	1,920.00	2	640.00	2	640.00	1	320.00	1	320.00
25	Epson Continuous Ink (Magenta) - 100ml./	320.00	6	Bottls	1,920.00	2	640.00	2	640.00	1	320.00	1	320.00
Sub-Total					64,094.85		25,969.70		15,322.80		12,138.05		10,664.30

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

LM Cancino
LOIDA M. CANCINO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____					Planned Amount			Page <u>2</u> of <u>2</u> pages					
Department/ Office: <u>OFFICE OF THE MUNICIPAL TREASURER</u>					Regular	Contingency		Total					Date Submitted:
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
26	Pay envelope	500.00	8	Pads	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00
27	Battery AA	51.95	20	Pcs	1,039.00	20	1,039.00	-	-	-	-	-	-
28	Sign Pen (Black)	29.95	2	Bxs	718.80	2	718.80	-	-	-	-	-	-
29	Stamp Pad Ink	39.95	4	Bottls	159.80	4	159.80	-	-	-	-	-	-
30	TypeWriter Ribbon	42.50	6	Pcs	255.00	2	85.00	2	85.00	2	85.00	-	-
31	Bathroom Tissue	29.95	24	Rolls	718.80	12	359.40	12	359.40	-	-	-	-
32	Bathroom Soap	32.50	12	Pcs	390.00	3	97.50	3	97.50	3	97.50	3	97.50
33	Air Freshener	189.95	6	Bottls	1,139.70	2	379.90	2	379.90	2	379.90	-	-
34	Glass Cleaner	189.95	4	Bottls	759.80	1	189.95	1	189.95	1	189.95	1	189.95
35	Albatross	32.50	12	Pcs	390.00	3	97.50	3	97.50	3	97.50	3	97.50
36	Powder Surf	8.00	36	Sachet	288.00	9	72.00	9	72.00	9	72.00	9	72.00
37	Muriatic Acid (Big)	248.00	2	Bottls	496.00	1	248.00	-	-	1	248.00	-	-
38	Dishwashing Liquid (Joy) Big	279.00	12	Bottls	3,348.00	3	837.00	3	837.00	3	837.00	3	837.00
39	Air Condition (Split Type 2HP)	35,000.00	1	Unit	35,000.00	1	35,000.00	-	-	-	-	-	-
Sub-Total					48,702.90		40,283.85		3,118.25		3,006.85		2,293.95
TOTAL					112,797.75		66,253.55	0.00	18,441.05	0.00	15,144.90	0.00	12,958.25

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

JM Cancino
LOIDA M. CANCINO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 1 of 2 pages

Department/ Office: OFFICE OF THE MUNICIPAL ASSESSOR

Regular

Contingency

Total

Date Submitted: _____

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Book Paper (Long)	200.00	REAM	30	6,000.00	10	2,000.00	10	2,000.00	5	1,000.00	5	1,000.00
2	Book Paper (Short)	175.00	REAM	50	8,750.00	15	2,625.00	15	2,625.00	10	1,750.00	10	1,750.00
3	Folder (Long)	4.95	pcs	50	247.50	15	74.25	15	74.25	10	49.50	10	49.50
4	Folder (Short)	4.50	pcs	50	225.00	15	67.50	15	67.50	10	45.00	10	45.00
5	Brown Envelope (Long)	2.30	pcs	50	115.00	15	34.50	15	34.50	10	23.00	10	23.00
6	Brown Envelope (Short)	2.00	pcs	50	100.00	15	30.00	15	30.00	10	20.00	10	20.00
7	Plastic Envelope long	9.00	pcs	10	90.00	-	-	5	45.00	5	45.00	-	-
8	Carbon Paper (Long)	278.00	box	2	556.00	1	278.00	-	-	1	278.00	-	-
9	Carbon Paper (Short)	268.00	box	2	536.00	1	268.00	-	-	1	268.00	-	-
10	Pilot Ballpen (Blue)	23.95	box	4	1,149.60	1	287.40	1	287.40	1	287.40	1	287.40
11	Pilot Ballpen (Black)	23.95	box	4	1,149.60	1	287.40	1	287.40	1	287.40	1	287.40
12	Pilot Signpen (Hi-TechPoint)	73.75	box	2	1,770.00	1	885.00	-	-	1	885.00	-	-
13	Mongol Pencil	6.95	box	4	333.60	1	83.40	1	83.40	1	83.40	1	83.40
14	Pilot Pentel Pen (black)	42.95	bx	2	1,030.80	1	515.40	-	-	1	515.40	-	-
15	Calculator	598.00	pcs	2	1,196.00	2	1,196.00	-	-	-	-	-	-
16	Stapler w/ Remover	348.00	pcs	4	1,392.00	2	696.00	-	-	2	696.00	-	-
17	Stapler Wire #35	34.95	box	4	139.80	1	34.95	1	34.95	1	34.95	1	34.95
18	Paper Fastener	37.95	box	2	75.90	1	37.95	-	-	1	37.95	-	-
19	Sharpener	478.00	pcs	1	478.00	1	478.00	-	-	-	-	-	-
20	Typewriter Ribbon	42.50	pcs	4	170.00	1	42.50	1	42.50	1	42.50	1	42.50
21	Scotch Tape (Big)	75.00	pcs	4	300.00	1	75.00	1	75.00	1	75.00	1	75.00
22	Continous Ink (Black)	109.75	bot.	12	1,317.00	3	329.25	3	329.25	3	329.25	3	329.25
23	Continous Ink (Cyan)	109.75	bot.	6	658.50	2	219.50	2	219.50	1	109.75	1	109.75
24	Continous Ink (Yellow)	109.75	bot.	6	658.50	2	219.50	2	219.50	1	109.75	1	109.75
Sub-Total					28,438.80		10,764.50		6,455.15		6,972.25		4,246.90

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


MERLE C. MORENO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : **URBIZONDO, PANGASINAN**

Plan Control No. _____

Planned Amount

Page 2 of 2 pages

Department/ Office: OFFICE OF THE MUNICIPAL ASSESSOR

Regular Contingency Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
25	Continous Ink (Magenta)	109.75	bot.	6	658.50	2	219.50	2	219.50	1	109.75	1	109.75
26	Alcohol (500ml)	109.75	bot.	10	1,097.50	3	329.25	3	329.25	2	219.50	2	219.50
27	Toilet Tissue	29.95	roll	96	2,875.20	24	718.80	24	718.80	24	718.80	24	718.80
28	Muriatic Acid (1L)	248.00	pcs	4	992.00	1	248.00	1	248.00	1	248.00	1	248.00
29	Flor Mat	60.00	pcs	5	300.00	2	120.00	2	120.00	1	60.00	-	-
30	Floor Mop (small)	250.00	pc	1	250.00	1	250.00	-	-	-	-	-	-
31	Glade Air Freshener	189.85	pcs	10	1,898.50	3	569.55	3	569.55	2	379.70	2	379.70
32	Albatross	32.50	pcs	12	390.00	3	97.50	3	97.50	3	97.50	3	97.50
33	Uninterrupted Power System (UPS)	5,600.00	unit	2	11,200.00	2	11,200.00	-	-	-	-	-	-
34	Measuring tape (50 Meters)	2,500.00	pc	1	2,500.00	1	2,500.00	-	-	-	-	-	-
35	Scissors	69.95	pcs	5	349.75	5	349.75	-	-	-	-	-	-
Sub-Total					22,511.45		16,602.35		2,302.60		1,833.25		1,773.25
TOTAL					50,950.25		27,366.85	0.00	8,757.75	0.00	8,805.50	0.00	6,020.15

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


MERLE C. MORENO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 1 of 1 page

Department/ Office: OFFICE OF THE MUNICIPAL ACCOUNTANT

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Coupon Bond (long)	238.00	20	Ream	4,760.00	5	1,190.00	5	1,190.00	5	1,190.00	5	1,190.00
2	Coupon Bond (Short)	228.00	20	Ream	4,560.00	5	1,140.00	5	1,140.00	5	1,140.00	5	1,140.00
3	Folder (long)	4.95	50	pc.	247.50	13	64.35	12	59.40	13	64.35	12	59.40
4	Brown Envelope (long)	2.30	50	pc.	115.00	13	29.90	12	27.60	13	29.90	12	27.60
5	Carbon Paper (long)	50.00	2	box	100.00	1	50.00	-	-	1	50.00	-	-
6	Paper Fastener	50.00	8	box	400.00	2	100.00	2	100.00	2	100.00	2	100.00
7	Pilot Ballpen (Black)	200.00	2	box	400.00	1	200.00	-	-	1	200.00	-	-
8	Signpen (Black) 0.5	300.00	1	box	300.00	1	300.00	-	-	-	-	-	-
9	Staple Wire	50.00	3	box	150.00	1	50.00	1	50.00	1	50.00	-	-
10	Typewriter Ribbon	25.00	6	pc.	150.00	2	50.00	2	50.00	2	50.00	-	-
11	Scotch Tape 1" Big	30.00	2	pc.	60.00	1	30.00	-	-	1	30.00	-	-
12	Correction tape	74.95	8	Pcs	599.60	2	149.90	2	149.90	2	149.90	2	149.90
13	Journal Entry Voucher	400.00	20	Ream	8,000.00	5	2,000.00	5	2,000.00	5	2,000.00	5	2,000.00
14	Cash Disbursement Voucher	800.00	4	Ream	3,200.00	1	800.00	1	800.00	1	800.00	1	800.00
15	Check Disbursement Voucher	800.00	2	Ream	1,600.00	1	800.00	-	-	1	800.00	-	-
16	Cash Receipts Journal	800.00	2	Ream	1,600.00	1	800.00	-	-	1	800.00	-	-
17	Payroll	800.00	2	Ream	1,600.00	1	800.00	-	-	1	800.00	-	-
18	Epson Continues Ink (Black) 1L	500.00	1	pc.	500.00	1	500.00	-	-	-	-	-	-
19	General Ledger	1,000.00	2	pc.	2,000.00	2	2,000.00	-	-	-	-	-	-
TOTAL					30,342.10		11,054.15		5,566.90		8,254.15		5,466.90

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

ARLON C. TAMONDONG
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality :URBIZONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page ___1___ of ___1___ page

Department/ Office: OFFICE OF THE MUNICIPAL REGISTRAR

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Coupon Bond long	238.00	39	REAMS	9,282.00			19	4,522.00	10	2,380.00	10	2,380.00
2	Carbon Paper Long (Black)	278.00	10	REAMS	2,780.00	4	1,112.00	2	556.00	2	556.00	2	556.00
3	Folder long	4.95	50	PCS	247.50	50	247.50						
4	Envelope long (Brown)	2.30	50	PCS	115.00	14	32.20	12	27.60	12	27.60	12	27.60
5	Ballpen Black (Pilot)	23.95	50	PCS	1,197.50	30	718.50	20	479.00	-	-	-	-
6	Ballpen Black (Pilot)	23.95	24	PCS	574.80	24	574.80	-	-	-	-	-	-
7	Sign Pen Black (Pilot)	29.95	70	PCS	2,096.50	30	898.50	20	599.00	10	299.50	10	299.50
8	Pencil (mongol 2)	6.95	84	PCS	583.80	32	222.40	16	111.20	16	111.20	20	139.00
9	Typewriter Ribbon (Black)	42.50	30	PCS	1,275.00	8	340.00	8	340.00	7	297.50	7	297.50
10	Stapler w/ Staple Remover	348.00	7	PCS	2,436.00	3	1,044.00	2	696.00	1	348.00	1	348.00
11	Correction Fluid (Liquid Paper)	37.85	60	PCS	2,271.00	20	757.00	20	757.00	10	378.50	10	378.50
12	Correction Tape	74.95	7	PCS	524.65	3	224.85	2	149.90	1	74.95	1	74.95
13	Calculator (casio)	598.00	5	PCS	2,990.00	2	1,196.00	1	598.00	1	598.00	1	598.00
14	Pentel p/en Black (pilot)	450.00	7	PCS	3,150.00	3	1,350.00	2	900.00	1	450.00	1	450.00
15	Yellow Paper	21.95	7	PADS	153.65	3	65.85	2	43.90	1	21.95	1	21.95
16	Bathsoap (safeguard)	65.00	1	BOX	65.00	1	65.00	-	-	-	-	-	-
17	Air Freshener (glade 320ml)	189.95	10	PCS	1,899.50	10	1,899.50	-	-	-	-	-	-
18	Alcohol (isopropyl 500ml)	109.95	7	PCS	769.65	3	329.85	2	219.90	1	109.95	1	109.95
19	Toilet Bowl Cleanser (domex Liter)	275.00	4	PCS	1,100.00	2	550.00	1	275.00	1	275.00	-	-
20	Zonrox 500ml	175.00	5	PCS	875.00	2	350.00	1	175.00	1	175.00	1	175.00
21	Tissue	29.95	6	PCS	179.70	4	119.80	2	59.90	-	-	-	-
22	Floor Map	250.00	3	PCS	750.00	1	250.00	1	250.00	1	250.00	-	-
23	Staple Wire #35	34.95	10	PCS	349.50	10	349.50						
TOTAL					35,665.75		12,697.25		10,759.40		6,353.15		5,855.95

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


WILMA V. CALUGAY
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____					Planned Amount					Page <u>1</u> of <u>1</u> page				
Department/ Office: OFFICE OF THE MUNICIPAL BUDGET OFFICER					Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Coupon Bond (long)	238.00	20	reams	4,760.00	5	1,190.00	5	1,190.00	5	1,190.00	5	1,190.00	
2	Coupon Bond (short)	228.00	18	reams	4,104.00	5	1,140.00	5	1,140.00	5	1,140.00	3	684.00	
3	Coupon Bond (A4)	228.00	8	reams	1,824.00	2	456.00	2	456.00	2	456.00	2	456.00	
4	Computer Ink (Black)	320.00	15	bots.	4,800.00	5	1,600.00	5	1,600.00	5	1,600.00	-	-	
5	Computer Ink (Cyan)	320.00	5	bots.	1,600.00	2	640.00	2	640.00	1	320.00	-	-	
6	Computer Ink (Yellow)	320.00	5	bots.	1,600.00	2	640.00	2	640.00	1	320.00	-	-	
7	Computer Ink (Magenta)	320.00	5	bots.	1,600.00	2	640.00	2	640.00	1	320.00	-	-	
8	Folder (long)	4.95	100	pcs.	495.00	20	99.00	20	99.00	40	198.00	20	99.00	
9	Calendar planner	499.75	1	pcs.	499.75	1	499.75	-	-	-	-	-	-	
10	Bathroom tissue	29.95	20	rolls	599.00	5	149.75	5	149.75	5	149.75	5	149.75	
11	Kleenex tissue	98.00	8	boxes	784.00	2	196.00	2	196.00	2	196.00	2	196.00	
12	Alcohol (big)	109.95	8	bots.	879.60	2	219.90	2	219.90	2	219.90	2	219.90	
13	Correction Tape	74.95	8	pcs.	599.60	2	149.90	2	149.90	2	149.90	2	149.90	
14	Battery double AA	51.95	4	pcs.	207.80	1	51.95	1	51.95	1	51.95	1	51.95	
15	Sticky Note (2x3)	22.95	8	pack	183.60	2	45.90	2	45.90	2	45.90	2	45.90	
16	Scotch tape (big)	79.95	8	rolls	639.60	2	159.90	2	159.90	2	159.90	2	159.90	
17	Sticker paper	65.00	20	pack	1,300.00	5	325.00	5	325.00	5	325.00	5	325.00	
18	Photo paper (matte)	65.00	8	pack	520.00	2	130.00	2	130.00	2	130.00	2	130.00	
19	Dishwashing Liquid	279.00	4	bots.	1,116.00	1	279.00	1	279.00	1	279.00	1	279.00	
20	Packing Tape (2")	49.95	8	rolls	399.60	2	99.90	2	99.90	2	99.90	2	99.90	
21	USB 16GB	1,200.00	1	unit	1,200.00	1	1,200.00	-	-	-	-	-	-	
22	Pilot Ballpen (black)	23.95	1	Box	287.40	1	287.40	-	-	-	-	-	-	
23	Stamp pad ink (violet)	39.95	1	pcs.	39.95	1	39.95	-	-	-	-	-	-	
24	Air Freshener	189.95	5	bots.	949.75	3	569.85	2	379.90	-	-	-	-	
TOTAL					30,988.65		10,809.15		8,592.10		7,351.20		4,236.20	

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

Maria Angelica Dg. Ferrer
MARIA ANGELICA DG. FERRER
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____					Planned Amount					Page ___1___ of ___1___ page				
Department/ Office: OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR					Regular		Contingency		Total		Date Submitted: _____			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
1	Folder long	4.95	200	REAMS	990.00	50	247.50	50	247.50	50	247.50	50	247.50	
2	Envelop long	2.30	200	REAMS	460.00	50	115.00	50	115.00	50	115.00	50	115.00	
3	Ball Pen Panda (Black)	5.95	2	BOXES	297.50	1	148.75	-	-	1	148.75	-	-	
4	Sign pen (My gel) black	29.95	3	BOXES	1,078.20	1	359.40	1	359.40	1	359.40	-	-	
5	Coupon Bond Long - subs. 20	238.00	30	REAMS	7,140.00	15	3,570.00	-	-	15	3,570.00	-	-	
6	Coupon Bond Short - subs. 20	228.00	20	REAMS	4,560.00	10	2,280.00	-	-	10	2,280.00	-	-	
7	Coupon Bond A4 - subs. 20	228.00	20	REAMS	4,560.00	10	2,280.00	-	-	10	2,280.00	-	-	
8	Pencil	6.95	48	PCS	333.60	24	166.80	-	-	24	166.80	-	-	
9	Paper Clip (50mm)	25.50	2	BOXES	51.00	2	51.00	-	-	-	-	-	-	
10	Paper Fasteners	37.95	5	BOXES	189.75	5	189.75	-	-	-	-	-	-	
11	File Rack (Heavy Duty)	580.75	5	UNITS	2,903.75	5	2,903.75	-	-	-	-	-	-	
12	Battery AA	51.95	1	DOZEN	623.40	1	623.40	-	-	-	-	-	-	
13	Battery AAA	56.75	1	DOZEN	681.00	1	681.00	-	-	-	-	-	-	
14	Ink (Universal)	320.00	5	SETS	6,400.00	5	6,400.00	-	-	-	-	-	-	
15	Sticker Paper (Glossy) Long	69.95	40	PACKS	2,798.00	10	699.50	10	699.50	10	699.50	10	699.50	
16	USB 32GB	1,398.00	2	PCS	2,796.00	2	2,796.00	-	-	-	-	-	-	
17	Expanded Folder Long (Brown)	17.50	100	PCS	1,750.00	25	437.50	25	437.50	25	437.50	25	437.50	
TOTAL					37,612.20	23,949.35		1,858.90		10,304.45		1,499.50		

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


ENGR. RUBEN A. BAYSIC
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page ___1___ of ___1___ page

Department/ Office: OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Regular Contingency Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Coupon Bond Long - subs. 20	238.00	20	REAMS	4,760.00	10	2,380.00	4	952.00	3	714.00	3	714.00
2	Coupon Bond Short - subs. 20	228.00	20	REAMS	4,560.00	10	2,280.00	5	1,140.00	5	1,140.00	-	-
3	Computer ink (EPSON black,yellow,magenta ,blue)	320.00	4	SETS	5,120.00	1	1,280.00	1	1,280.00	1	1,280.00	1	1,280.00
4	Pilot Ballpen (Black)	23.95	12	BOXES	2,874.00	3	718.50	3	718.50	3	718.50	3	718.50
5	Notebook	12.00	100	pcs	1,200.00	25	300.00	25	300.00	25	300.00	25	300.00
6	Paper Clip (big)	25.50	4	BOX	102.00	1	25.50	1	25.50	1	25.50	1	25.50
7	Pencil Mongol #2	6.95	100	PCS	695.00	25	173.75	25	173.75	25	173.75	25	173.75
8	Scissors (big)	69.95	2	PC	139.90	1	69.95	1	69.95	-	-	-	-
9	Paper Fastener	37.95	4	BOXES	151.80	1	37.95	1	37.95	1	37.95	1	37.95
10	Staple Wire no. 10	84.00	4	BOXES	336.00	1	84.00	1	84.00	1	84.00	1	84.00
11	Staple Wire no. 35	34.95	4	BOXES	139.80	1	34.95	1	34.95	1	34.95	1	34.95
12	File folder long	4.95	100	PCS	495.00	25	123.75	25	123.75	25	123.75	25	123.75
13	File folder Short	4.50	100	PCS	450.00	25	112.50	25	112.50	25	112.50	25	112.50
14	Brown Envelope Long	2.30	100	PCS	230.00	25	57.50	25	57.50	25	57.50	25	57.50
15	Brown Envelope Short	2.00	100	PCS	200.00	25	50.00	25	50.00	25	50.00	25	50.00
16	Photo Paper (glosy)	65.00	8	Pads	520.00	2	130.00	2	130.00	2	130.00	2	130.00
17	Correction Tape	74.95	8	PCS	599.60	2	149.90	2	149.90	2	149.90	2	149.90
18	Janitorial supplies (domex)	398.00	5	PCS	1,990.00	2	796.00	1	398.00	1	398.00	1	398.00
19	Alcohol 70%	109.95	13	BtIs.	1,429.35	4	439.80	4	439.80	2	219.90	3	329.85
20	toilet tissue	29.95	48	PCS	1,437.60	12	359.40	12	359.40	12	359.40	12	359.40
21	Tide detergent	168.00	4	Kilos	672.00	1	168.00	1	168.00	1	168.00	1	168.00
22	Dishwashing liquid (500ml)	279.00	3	btIs.	837.00	1	279.00	1	279.00	1	279.00	-	-
23	Paper Cutter	-	1	-	-	1	-	-	-	-	-	-	-
TOTAL					28,939.05		10,050.45		7,084.45		6,556.60		5,247.55

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

BENIGNA A. RAMOS
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____					Planned Amount					Page ___1___ of ___1___ page			
Department/ Office: OFFICE OF THE MUNICIPAL ENGINEER					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Odometer	3,500.00	1	UNIT	3,500.00	1	3,500.00	-	-	-	-	-	-
2	Ink Cartridge (HP) 703	498.00	6	PCS	2,998.00	6	2,998.00	-	-	-	-	-	-
3	Ink Cartridge (HP) Tri-color 703	598.00	4	PCS	2,392.00	4	2,392.00	-	-	-	-	-	-
4	Disk file 3 Layers	598.00	4	PCS	2,392.00	4	2,392.00	-	-	-	-	-	-
5	Ink Cartridge # 810 Black	998.00	2	PCS	1,196.00	2	1,196.00	-	-	-	-	-	-
6	Ink Cartridge # 810 Tri-color	1,098.00	2	PCS	2,196.00	2	2,196.00	-	-	-	-	-	-
7	Steadler pencil HB	10.75	24	PCS	258.00	24	258.00	-	-	-	-	-	-
8	Coupon Bond A4	228.00	5	REAMS	1,140.00	5	1,140.00	-	-	-	-	-	-
9	Monoblock chair	499.75	10	PCS	4,997.50	10	4,997.50	-	-	-	-	-	-
10	Corection Fluid	37.85	4	PCS	151.40	4	151.40	-	-	-	-	-	-
11	Folder Long	4.95	24	PCS	118.80	24	118.80	-	-	-	-	-	-
12	Paper Clip (Big)	25.50	10	BOXES	255.00	10	255.00	-	-	-	-	-	-
13	Coupon Bond Long	238.00	5	REAMS	1,190.00	5	1,190.00	-	-	-	-	-	-
TOTAL					22,784.70		22,784.70		0.00		0.00		0.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


NORBERTO C. CANCINO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Department/ Office: OFFICE OF THE MUNICIPAL AGRICULTURE

Planned Amount

Regular

Contingency

Total

Page ___1___ of ___1___ page

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Folder (Long)	4.95	100	PCS	495.00	50	247.50	-	-	50	247.50	-	-
2	Folder (Short)	4.50	100	PCS	450.00	50	225.00	-	-	50	225.00	-	-
3	Brown Envelope (Long)	2.30	50	PCS	115.00	50	115.00	-	-	-	-	-	-
4	Brown Envelope (Short)	2.00	50	PCS	100.00	50	100.00	-	-	-	-	-	-
5	Sign Pen Mygel (Black)	29.95	24	PCS	718.80	12	359.40	-	-	12	359.40	-	-
6	Pencil (mongol)	6.95	1	BOX	83.40	1	83.40	-	-	-	-	-	-
7	Computer Ink (Epson) (CYBM)	320.00	1	SET	320.00	1	320.00	-	-	-	-	-	-
8	Ball Pen Black (BIC)	5.95	72	PCS		36		-	-	36		-	-
9	Correction tape	74.95	10	PCS	749.50	10	749.50	-	-	-	-	-	-
10	Alcohol (70%)	109.95	5	BOTS.	549.75	3	329.85	-	-	2	219.90	-	-
11	Yellow Pad	21.95	3	PAD	65.85	3	65.85	-	-	-	-	-	-
12	DTR	35.00	10	PAD	350.00	10	350.00	-	-	-	-	-	-
13	Walis Tambo	158.00	2	PCS	316.00	1	158.00	-	-	1	158.00	-	-
14	Coupon Bond Short	228.00	2	REAMS	456.00	2	456.00	-	-	-	-	-	-
15	Coupon Bond long	238.00	2	REAMS	476.00	2	476.00	-	-	-	-	-	-
16	Stapler With Romover	74.95	2	PCS	149.90	2	149.90	-	-	-	-	-	-
17	Stapler Wire (No. 35)	34.95	2	BOXES	69.90	2	69.90	-	-	-	-	-	-
18	Calculator (Casio)	538.00	2	PCS	1,076.00	2	1,076.00	-	-	-	-	-	-
TOTAL					6,541.10		5,331.30		0.00		1,209.80		0.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

DR. MANUEL C. VALLO
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 1 of 2 pages

Department/ Office: OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond paper (long)	238.00	50	reams	11,900.00	15	3,570.00	15	3,570.00	10	2,380.00	10	2,380.00
2	Bond paper (short)	228.00	40	reams	9,120.00	10	2,280.00	10	2,280.00	10	2,280.00	10	2,280.00
3	Pilot Ballpen (Black)	23.95	3	boxes	869.70	1	289.90	1	289.90	1	289.90	-	-
4	Epson L210 ink	109.75	6	sets	7,680.00	3	3,840.00	3	3,840.00	-	-	-	-
5	Folder (long)	4.95	40	pcs.	198.00	10	49.50	10	49.50	10	49.50	10	49.50
6	Folder (short)	4.50	20	pcs.	90.00	5	22.50	5	22.50	5	22.50	5	22.50
7	Brown Envelope (big)	2.30	20	pcs.	46.00	5	11.50	5	11.50	5	11.50	5	11.50
8	Brown Envelope (small)	2.00	20	pcs.	40.00	5	10.00	5	10.00	5	10.00	5	10.00
9	Staple wire #35	34.95	4	boxes	139.80	1	34.95	1	34.95	1	34.95	1	34.95
10	Photopaper (matte)	65.00	15	Pads	975.00	5	325.00	5	325.00	5	325.00	-	-
11	Paper Fastener	37.95	4	boxes	151.80	2	75.90	1	37.95	1	37.95	-	-
12	Pencil (mongol 1)	6.95	2	boxes	166.80	2	166.80	-	-	-	-	-	-
13	Pencil Sharpener	480.00	1	pc.	480.00	1	480.00	-	-	-	-	-	-
14	Carbon Paper (Long)	278.00	4	boxes	1,112.00	1	278.00	1	278.00	1	278.00	1	278.00
15	Stapler w/ Remover	348.00	2	pcs.	696.00	1	348.00	1	348.00	-	-	-	-
16	Scissor	69.95	4	pcs.	279.80	2	139.90	1	69.95	1	69.95	-	-
17	Yellow Pad	21.95	4	pads	87.80	2	43.90	2	43.90	-	-	-	-
18	Correction Fluid	37.85	12	pcs.	567.75	12	567.75	-	-	-	-	-	-
19	Pentel Pen (pilot) (Black)	42.95	1	boxes	1,030.80	1	1,030.80	-	-	-	-	-	-
20	Typewriter Ribbon	42.50	10	pcs.	425.00	3	127.50	2	85.00	3	127.50	2	85.00
21	Alcohol	109.95	7	pcs.	769.65	2	219.90	2	219.90	2	219.90	1	109.95
22	Air Freshener	75.00	8	pcs.	600.00	2	150.00	2	150.00	2	150.00	2	150.00
23	Bar Soap (tide) Long	32.50	10	bar	325.00	3	97.50	3	97.50	2	65.00	2	65.00
Sub-Total					37,750.90		14,159.30		11,763.55		6,351.65		5,476.40

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


MERCEDES R. BIGAY
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZTONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 2 of 2 pages

Department/ Office: OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Tissue Paper	29.95	rolls	20	599.00	10	299.50	10	299.50	-	-	-	-
25	Scotch Tape (Small)	75.00	pcs.	5	375.00	2	150.00	2	150.00	1	75.00	-	-
26	Map rugs	100.00	pcs.	3	300.00	1	100.00	1	100.00	1	100.00	-	-
27	Albatross	32.50	pcs.	8	260.00	2	65.00	2	65.00	2	65.00	2	65.00
28	Pail (timba large)	100.00	pcs.	2	200.00	2	200.00	-	-	-	-	-	-
29	Surf powder	72.00	kls.	2	144.00	2	144.00	-	-	-	-	-	-
30	Muriatic Acid	88.00	ltrs.	4	352.00	4	352.00	-	-	-	-	-	-
31	Baygon		btls.	4	-	4	-	-	-	-	-	-	-
32	White board marker		box	1	-	1	-	-	-	-	-	-	-
Sub-Total					2,230.00		1,310.50		614.50		240.00		65.00
TOTAL					39,980.90		15,469.80		12,378.05		6,591.65		5,541.40

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


MERCEDES R. BIGAY
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Department/ Office: OFFICE MUNICIPAL HEALTH OFFICER

Planned Amount		
Regular	Contingency	Total

Page ___1___ of ___4___ pages

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Epson L210 Continous ink	320.00	6	SET	7,680.00	2	2,560.00	2	2,560.00	1	1,280.00	1	1,280.00
2	Coupon Bond Long	238.00	30	RIMS	7,140.00	10	2,380.00	10	2,380.00	5	1,190.00	5	1,190.00
3	Coupon Bond Short	228.00	12	RIMS	2,736.00	3	684.00	3	684.00	3	684.00	3	684.00
4	Pilot Ballpen Black	23.95	10	BOXES	2,874.00	3	862.20	3	862.20	2	574.80	2	574.80
5	Stapler Big size Max	348.00	10	PCS	3,480.00	3	1,044.00	3	1,044.00	2	696.00	2	696.00
6	Stapler Wire Size 35	34.95	14	BOXES	489.30	4	139.80	4	139.80	3	104.85	3	104.85
7	Logbook 500 pages	81.95	35	PCS	2,868.25	9	737.55	9	737.55	9	737.55	8	655.60
8	Logbook 250 pages	75.00	5	PCS	375.00	2	150.00	1	75.00	1	75.00	1	75.00
9	Brown Envelope Long	2.30	100	PCS	230.00	25	57.50	25	57.50	25	57.50	25	57.50
10	Folder long	4.95	100	PCS	495.00	25	123.75	25	123.75	25	123.75	25	123.75
11	Fastener	37.95	5	PCS	189.75	1	37.95	1	37.95	2	75.90	1	37.95
12	Pilot Marker Black Fine Pentel pen	73.50	10/12'	BOXES	8,820.00	3	2,646.00	3	2,646.00	2	1,764.00	2	1,764.00
13	Whiteboard Marker	69.95	1	BOX	839.40	1	839.40	-	-	-	-	-	-
14	Correction Tape	74.95	45	PCS	3,372.75	12	899.40	11	824.45	11	824.45	11	824.45
15	Pencil Monggol #2	6.95	5	BOXES	417.00	2	166.80	1	83.40	1	83.40	1	83.40
16	Sign Pen My-Gel 0.5 (Dong-A)	29.95	10	BOXES	3,594.00	3	1,078.20	3	1,078.20	2	718.80	2	718.80
17	Ballpen Black HBW Black	5.95	12	BOXES	856.80	3	214.20	3	214.20	3	214.20	3	214.20
18	Ballpen Black HBW Blue	5.95	2	BOXES	142.80	1	71.40	1	71.40	-	-	-	-
19	Pentel Pen Black Pilot	42.95	3	BOXES	1,546.20	1	515.40	1	515.40	1	515.40	-	-
20	Scotch Tape Big	30.00	60	Rolls	1,800.00	30	900.00	30	900.00	-	-	-	-
21	Cotton 400gms	105.00	50	Rolls	5,250.00	-	-	25	2,625.00	25	2,625.00	-	-
Sub-Total					55,196.25		16,107.55		17,659.80		12,344.60		9,084.30

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


CATHERINE BANTIGUE-LICUANAN
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 2 of 4 pages

Department/ Office: OFFICE MUNICIPAL HEALTH OFFICER

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION													
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter							
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount						
1	Isopropyl Alcohol 70% (biogenic)		30	Botls.															
2	Disposable Sterile Surgical Gloves Size 6.5		10	Boxes															
3	Disposable Face Mask		25	Boxes															
4	Hemostan 500mg capsule (100's)		50	Boxes															
5	Amoxicillin 500 mg capsule		100	Boxes															
6	Amoxicillin Suspension 250mg/5mL (60mL)		500	Botls.															
7	Amoxicillin Drops 100mg/mL (15mL)		1000	Botls.															
8	Mefenamic Acid Capsule 500mg		100	Boxes															
9	Paracetamol Syrup 250mg/5mL (60mL)		1000	Botls.															
10	Paracetamol tablet 500mg (100's)		100	Boxes															
11	Ambroxol Syrup 15mg/5mL (60mL)		600	Botls.															
12	Ambroxol Drops 6mg/mL (15mL)		1000	Botls.															
13	Carocistiene capsule (100's)		50	Boxes															
14	Oxytocin Ampule (10's)		100	Boxes															
15	Methergin Ampule (10's)		100	Boxes															
16	Povidone Iodine		5	Gallons															
Sub-Total					600,000.00														

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:


CATHERINE BANTOLUED-LICUANAN
 (Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page 3 of 4 pages

Department/ Office: OFFICE MUNICIPAL DENTIST

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Pencil Monggol 2	6.95	12	PCS	83.40	3	20.85	2	13.90	3	20.85	4	27.80
2	Signpen my gel (black)	29.95	10	PCS	299.50	2	59.90	3	89.85	3	89.85	2	59.90
3	Ballpen Black HBW	5.95	20	PCS	119.00	5	29.75	5	29.75	5	29.75	5	29.75
4	Ballpen Blue HBW	5.95	24	PCS	142.80	5	29.75	5	29.75	7	41.65	7	41.65
5	Correction tape	74.95	20	PCS	1,499.00	5	374.75	5	374.75	5	374.75	5	374.75
6	Pentel pen black pilot	42.95	36	PCS	1,546.20	10	429.50	10	429.50	10	429.50	6	257.70
7	Scotch Tape Big	79.95	10	PCS	799.50	3	239.85	2	159.90	2	159.90	3	239.85
8	Coupon Bond Paper Long	238.00	10	Ream	2,380.00	2	476.00	3	714.00	3	714.00	2	476.00
9	Coupon Bond Paper Short	228.00	5	Ream	1,140.00	1	228.00	2	456.00	1	228.00	1	228.00
10	Brown Envelope Long	2.30	50	PCS	115.00	15	34.50	15	34.50	10	23.00	10	23.00
11	Brown Envelope Short	2.00	50	PCS	100.00	15	30.00	15	30.00	10	20.00	10	20.00
12	Folder Long	4.95	50	PCS	247.50	15	74.25	10	49.50	15	74.25	10	49.50
13	Folder Short	4.50	50	PCS	225.00	15	67.50	10	45.00	15	67.50	10	45.00
14	Disposable Glass	1.60	500	PCS	800.00	120	192.00	120	192.00	130	208.00	130	208.00
15	Tissue Rolls	29.95	50	PCS	1,497.50	15	449.25	15	449.25	10	299.50	10	299.50
16	Detergent Bar Surf (Long)	32.50	10	Bars	325.00	3	97.50	3	97.50	2	65.00	2	65.00
17	Safeguard Soap Big	65.00	12	PCS	780.00	3	195.00	3	195.00	3	195.00	3	195.00
18	Walis Tambo	120.00	3	PCS	360.00	1	120.00	-	-	1	120.00	1	120.00
19	Dustpan Big	150.00	2	PCS	300.00	1	150.00	-	-	1	150.00	-	-
20	Kiddie Toothbrush for Brgy. Day Care Centers	22.50	1000	PCS	22,500.00	500	11,250.00	500	11,250.00	-	-	-	-
21	Colgate Toothpaste Sachet	22.50	50	PCS	1,125.00	15	337.50	15	337.50	10	225.00	10	225.00
Sub-Total					36,384.40		14,885.85		14,977.65		3,535.50		2,985.40

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

CATHERINE BANTOGED-LICUANAN

(Head of Department/Office)

ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____

Planned Amount

Page ___1___ of ___3___ pages

Department/ Office: OPERATION OF MARKET & SLAUGHTERHOUSE

Regular

Contingency

Total

Date Submitted:

Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Broom (Walis Tingting)	30.00	600	Pcs	18,000.00	200	6,000.00	200	6,000.00	100	3,000.00	100	3,000.00
2	Dust Pan (Galvanized)	150.00	45	Pcs	6,750.00	20	3,000.00	10	1,500.00	10	1,500.00	5	750.00
3	Dust Pan (Plastic)	65.00	6	Pcs	390.00	3	195.00	-	-	3	195.00	-	-
4	Chlorine	95.00	12	Kg.	1,140.00	6	570.00	2	190.00	2	190.00	2	190.00
5	Tiolet bowl Cleaner (Domex)	398.00	6	btls.	2,388.00	6	2,388.00	-	-	-	-	-	-
6	Alcohol 70%	109.95	20	btls.	2,199.00	10	1,099.50	10	1,099.50	-	-	-	-
7	Detergent Powder	168.00	20	pcs.	3,360.00	20	3,360.00	-	-	-	-	-	-
8	Detergent Bar	32.50	20	Pcs	650.00	20	650.00	-	-	-	-	-	-
9	Albatros Big	32.50	12	Pcs	390.00	6	195.00	2	65.00	2	65.00	2	65.00
10	Umbrella	198.00	15	Pcs	2,970.00	15	2,970.00	-	-	-	-	-	-
11	Rain Coat Large	458.00	45	Pcs	20,610.00	45	20,610.00	-	-	-	-	-	-
12	Working Boots	348.00	45	Pcs	15,660.00	45	15,660.00	-	-	-	-	-	-
13	Muriatic Acid	248.00	4	Gals.	992.00	2	496.00	-	-	1	248.00	1	248.00
14	NoteBook	13.50	24	Pcs	324.00	24	324.00	-	-	-	-	-	-
15	Ball Pen Black Panda	148.75	8	Boxes	1,190.00	4	595.00	2	297.50	1	148.75	1	148.75
16	Ball Pen Blue Panda	148.75	8	Boxes	1,190.00	4	595.00	2	297.50	1	148.75	1	148.75
17	Ball Pen Red Panda	148.75	2	Boxes	297.50	2	297.50	-	-	-	-	-	-
18	Stapler size #10	250.00	10	boxes	2,500.00	10	2,500.00	-	-	-	-	-	-
19	Stapler size #35	34.95	20	Boxes	699.00	10	349.50	-	-	5	174.75	5	174.75
20	Puncher	189.95	1	Pcs	189.95	1	189.95	-	-	-	-	-	-
21	Pencil monggol #2	6.95	12	boxes	1,000.80	6	500.40	2	166.80	2	166.80	2	166.80
22	Scissor	69.95	10	Pcs	699.50	10	699.50	-	-	-	-	-	-
23	Battery AA/4	51.95	20	Pcs	1,039.00	10	519.50	-	-	5	259.75	5	259.75
24	Led Bulb	90.00	120	Pcs	10,800.00	60	5,400.00	20	1,800.00	20	1,800.00	20	1,800.00
Sub-Total					95,428.75		69,163.85		11,416.30		7,896.80		6,951.80

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

L M Cancino
LOIDA M. CANCINO
(Head of Department/Office)

ANNUAL PROCUREMENT PLAN
 FOR THE YEAR 2016

Province, City or Municipality : URBIZONDO, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>2</u> of <u>3</u> pages				
Department/ Office: OPERATION OF MARKET & SLAUGHTERHOUSE					Regular	Contingency	Total		Date Submitted: _____				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
25	Floor Brush (w/ long handle)	130.00	6	Pcs	780.00	3	390.00	1	130.00	1	130.00	1	130.00
26	White Board (4*3 ft.)	5,200.00	1	Pcs	5,200.00	1	5,200.00	-	-	-	-	-	-
27	File Rack (Steel 3Layers)	450.00	4	Pcs	1,800.00	4	1,800.00	-	-	-	-	-	-
28	Calculator	538.00	6	Pcs	3,228.00	6	3,228.00	-	-	-	-	-	-
29	Stamp Pad Ink	39.95	12	btls.	479.40	6	239.70	2	79.90	2	79.90	2	79.90
30	Rubber band	109.95	30	Boxes	3,298.50	15	1,649.25	5	549.75	5	549.75	5	549.75
31	Scotch Tape Big	79.95	12	Pcs	959.40	-	-	6	479.70	3	239.85	3	239.85
32	Packing Tape Big	49.95	12	Pcs	599.40	-	-	6	299.70	3	149.85	3	149.85
33	Pad Paper	15.00	12	Pcs	180.00	-	-	6	90.00	3	45.00	3	45.00
34	Pencil Sharpener	480.00	1	Pcs	480.00	-	-	1	480.00	-	-	-	-
35	Paper Clip Big	25.50	8	Boxes	204.00	-	-	4	102.00	2	51.00	2	51.00
36	Plastic Ruler	92.50	4	Pcs	370.00	-	-	4	370.00	-	-	-	-
37	Envelope Long	2.30	60	Pcs	138.00	-	-	30	69.00	15	34.50	15	34.50
38	Envelope Short	2.00	60	Pcs	120.00	-	-	30	60.00	15	30.00	15	30.00
39	Business Env. (Wht.)	14.95	50	Pcs	747.50	-	-	20	299.00	15	224.25	15	224.25
40	Plastic Ice Bag	19.50	12	Packs	234.00	-	-	6	117.00	3	58.50	3	58.50
41	Cartolina Ass. Color	5.00	40	Pcs	200.00	-	-	20	100.00	10	50.00	10	50.00
42	Sticky note Pad	65.00	12	Pads	780.00	-	-	6	390.00	3	195.00	3	195.00
43	Air Freshener	189.95	6	Pcs	1,139.70	-	-	6	1,139.70	-	-	-	-
44	Plastic Envelope (Long)	10.00	20	Pcs	200.00	-	-	20	200.00	-	-	-	-
45	Pentel Pen Black	73.95	18	Pcs	1,331.10	-	-	18	1,331.10	-	-	-	-
46	Pentel Pen Blue	73.95	18	Pcs	1,331.10	-	-	18	1,331.10	-	-	-	-
47	Pentel Pen Red	73.95	12	Pcs	887.40	-	-	12	887.40	-	-	-	-
48	Bond Paper Long	238.00	6	Ream	1,428.00	-	-	3	714.00	2	476.00	1	238.00
49	Bond Paper Short	228.00	6	Ream	1,368.00	-	-	3	684.00	2	456.00	1	228.00
50	Folder Long	4.95	60	Pcs	297.00	-	-	30	148.50	20	99.00	10	49.50
51	Folder Short	4.50	60	Pcs	270.00	-	-	30	135.00	20	90.00	10	45.00
52	Paper Fastener	37.95	10	Boxes	379.50	-	-	5	189.75	3	113.85	2	75.90
53	Tiolet Paper	29.95	50	Rolls	1,497.50	-	-	25	748.75	25	748.75	-	-
Sub-Total					29,927.50		12,506.95		11,125.35		3,821.20		2,474.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

L M Cancino
LOIDA M. CANCINO
 (Head of Department/Office)

