

MEDICAL/SURGICAL CONSULTATION
 (Programs of the Department of Health)
 RURAL HEALTH UNIT
 Urbiztondo, Pangasinan

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENTS SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
1	Proceed to and register at the registration table	Receive treatment card: vital signs taken – BP, PR, CR, RR, temperature etc. 10 minutes	Rural Health Midwife
2	Submit treatment card (TC) and wait name/ number to be called	Conduct consultations, treat patients, prescribed medicines or give medicine if available 10 minutes	DR. CATHERINE B. LICUANAN
3	Returned Treatment Card	Give discharge instruction, Health information, request signature of client at daily service record 5 minutes	Public Health Nurses NDP's Admin. Aide
Total Service Time per Client: 25 minutes			
END OF TRANSACTION			

ISSUANCE/REQUEST FOR CERTIFICATES
(Medical, LTO, Employment, Financial Assistance – DSWD, Autopsy, etc.)
(Programs of the Department of Health)
RURAL HEALTH UNIT
Urbiztondo, Pangasinan

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENTS SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
1	Proceed to and register at the registration table	Receive treatment card: vital signs taken – BP, PR, CR, RR, temperature etc. 10 minutes	Rural Health Midwife NDP's
2		Issue needed certificate after complete P.E., Lab results presented, etc. 15 minutes	DR. CATHERINE B. LICUANAN
Total Service Time per Client: 25 minutes			
END OF TRANSACTION			

DENTAL SERVICES
 (Programs of the Department of Health)
RURAL HEALTH UNIT
 Urbiztondo, Pangasinan

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENTS SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
1	Proceed to and register at the registration table	<ul style="list-style-type: none"> – Receive client’s card – Vital signs taken <p style="text-align: center;">5 minutes</p>	Rural Health Midwife NDP’s
2	Wait name/ number to be called	<ul style="list-style-type: none"> – Conduct oral assessment, dental treatment. – Tooth extraction, etc. – Issue prescription or give medicines if available <p style="text-align: center;">15 minutes</p>	DR. LUCENITA DV. PARAYNO
3	Returned Treatment Card	<ul style="list-style-type: none"> – Provide instructions – Let client sign daily service record <p style="text-align: center;">5 minutes</p>	Public Health Nurses NDP’s Admin. Aide
Total Service Time per Client: 25 minutes			
END OF TRANSACTION			

ENVIRONMENTAL SANITATION SERVICES
 Programs of the Department of Health)
 RURAL HEALTH UNIT)
 Urbiztondo, Pangasinan

HOW TO AVAIL OF THE SERVICE

STEP	WHAT THE CLIENTS SHOULD DO	WHAT THE OFFICE SHALL DO AND SERVICE TIME	PERSON IN CHARGE
1	Present requirements	<ul style="list-style-type: none"> – Receive/review forms – Evaluate applications for permits – sanitary, business, Health, etc. <p style="text-align: center;">15 minutes</p>	RSI – Luna Delos Santos
2	Proceed to MHO Office	<ul style="list-style-type: none"> – Review permits, etc. issue by RSI – Sign forms <p style="text-align: center;">5 minutes</p>	DR. CATHERINE B. LICUANAN
3	Returned Treatment Card	Sign service record	Public Health Nurses
Total Service Time per Client: 22 minutes			
END OF TRANSACTION			